## PERSONNEL: MANAGEMENT TEAM

## <u>Transfer</u>

<u>Definition</u>: Transfer-changing a Management Team member to another position at the same pay status level.

The Superintendent may reorganize the Management Team structure to provide for the most efficient and effective system of managing the District.

Written channels, whereby Management Team personnel may express their preferences regarding transfers shall be provided by the Superintendent.

If a request for a transfer is denied, and if the person requests in writing a reason for such denial, the Superintendent or designee shall respond in writing within fifteen (is) days of the request.

Insofar as conditions permit, the Superintendent shall make specific assignments not later than June 1.

Policy 4215 (Assignment and Transfer) Adopted:April 8, 1976Revised Policy Adopted:July 28, 1983